



**JOHN THOMPSON** (A Division of ACTOM (Pty) Ltd) is one of South Africa's largest manufacturers of Industrial and Water Tube Boilers with a focus on equipment outsourcing and after sales service. The company services local and export markets and is an equal opportunity company, promoting affirmative action. Preference will be given to EE Candidates, in line with our employment equity plan.

## **WELDING CONSUMABLE STORES CONTROLLER**

**Bellville**

### **Internal Applicants Only**

A vacancy exists in the Manufacturing Business Unit (Bellville) for the above position reporting to the Stores Supervisor.

### **QUALIFICATION**

- Grade 12 / Matric
- Possess at least 2 valid welding codes, if not a trade tested and qualified welder.
- Stores & Stock Control Certificate (Advantageous)

### **EXPERIENCE**

- 2-3 years' welding experience in a FMCG or Manufacturing environment
- Average computer literacy.
- ERP System (SYSPRO Advantageous)

### **KEY RESPONSIBILITIES**

- Receiving and issuing of stock/consumable items to the works.
- Packing stock items onto/into allocated storage area.
- Packing and loading of spares, kits and requisitions for dispatch or collection.
- Conduct periodic cycle counts and assist with yearly stock take.
- Picking and packing of consignment stock for regional depots.
- Record, monitor and report stock levels to Stores supervisor.
- Proactively maintain a clean and organized warehouse environment.
- Scanning all stock that leaves the stores.
- Adhere to all safety requirements and regulations.

### **CHARACTERISTICS**

- Possesses physical strength necessary to lift boxes and other heavy items on a regular basis.
- Willing and able to work beyond normal hours and on weekends when required.

➤ Interviews will take place at our Bellville Office.

**PLEASE NOTE: CVs without certificates will be disqualified.**

Applications accompanied by a cover letter, **indicating position applied for and a current CV and certified certificate** may be forwarded for the Senior HR Officer's attention at PO Box 129, Bellville, 7535 or e-mailed to the Senior HR Officer at HumanResource@johnthompson.co.za by no later than **Friday, 12 July 2024**.